



Alaska Air National Guard Active Guard Reserve (AGR) Position Announcement # **AKANG 12-47**



<http://dmva.alaska.gov/employment.htm>

POSITION TITLE: Security Forces Superintendent	AFSC: 3P071/91	OPEN DATE: 22 FEBRUARY 2012	CLOSE DATE: 23 MARCH 2012
UNIT OF ACTIVITY/DUTY LOCATION: 176th Security Forces Squadron, Joint Base Elmendorf Richardson, AK		GRADE REQUIREMENT: Minimum: E7 (Immediately Promotable to E8) Maximum: E8 *E8 Contingent upon availability of controlled grade*	
SELECTING SUPERVISOR: SMSgt Brenton	VACANCY 088179234	PHYSICAL PROFILE: PULHES – 222121	

AREAS OF CONSIDERATION

176th WING / LOCAL (On Board AGR Only) Applications for this announcement will be forwarded for consideration for all Alaska National Guard personnel who 1) Currently hold the advertised AFSC at the advertised skill level and meet the grade requirement listed above or 2) AKANG AGRs who meet the minimum criteria for retraining (specifications listed below) ***Must bring EA***

All applicants MUST meet the grade requirement and physical/medical requirements outlined

MAJOR DUTIES MAY INCLUDE

- Provide guidance, assistance, information, expertise, advice, updates and status briefs to commanders, supervisors, managers, shift personnel, and other individuals and organizations as needed or directed, relating to security and security forces programs, to include installation security, air base ground defense, police services, training, civil or internal disorders, resource protection, information/personnel/industrial security, classification management, combat arms training/maintenance (CATM), and the armory
- Plan, organize and direct activities and programs to support base, wing, and unit activities
- Conduct security operations and associate activities concerned with the protection of priority resources
- Conduct evaluations and assessments of security operations and coordinates or recommends corrective actions
- Review and/or develop, maintain local security forces guidance and directives: security deviation program, installation security plan (reviews), base traffic code, emergency action checklists, special security instructions, operations instructions, Force Protection Conditions (FPCON) procedures, Random Anti-Terrorism Measures (RAMS), local supplements, and security portion of the Anti-Terrorism Plan
- Review deficiencies and compensatory measures, monitor the status of corrective actions, work to correct deficiencies, and coordinate with higher headquarters
- Develop and implement policies to ensure program effectiveness and efficient use of personnel and equipment
- Conduct quality assurance evaluation on security aspects, assist in the preparation, solicitation, and administration of base operating support agreements/contracts
- Attend, arrange, and conduct meetings, briefings and workshops for the purpose of gaining or providing information and resolving work issues and problems
- Enforce standards of conduct, discipline, and adherence to laws and directives
- Maintain liaison with the Air Force Office of Special Investigations (OSI) and civil and military law enforcement
- Oversee programs and budget actions for initial acquisition, modification and replacement of SF facilities, vehicles, equipment, personnel, security contracts, status of resources and training (SORTS) and other resources
- Other duties as assigned by the commander

INITIAL ELIGIBILITY CRITERIA

- **SECURITY CLEARANCE – Secret (eligible to obtain)**
- **APTITUDE REQUIREMENT – General – 33**
- Normal color vision as defined in AFI 48-123, *Medical Examinations and Standards*
- Completion of Senior Noncommissioned Officer Academy (correspondence or in-resident)
- No recorded evidence of personality disorder
- Distance visual acuity correctable to 20/20 in one eye and 20/30 in the other
- Qualification to bear firearms according to AFI 31-207, *Arming and Use of Force by Air Force Personnel*
- Never been convicted by a general, special, or summary courts-martial
- Never received nonjudicial punishment under the Uniform Code of Military Justice (UCMJ) which resulted in either reduction or suspended reduction in grade, or correctional custody for offenses involving substantiated drug abuse as defined in AFI 44-121, *Alcohol and Drug Abuse Prevention and Treatment (ADAPT) Program*, acts of larceny, wrongful appropriation, robbery, burglary, housebreaking, misconduct in combat defined in UCMJ articles 99-106, or any act that harms or has the potential to harm the physical safety or well-being of animals to include Military Working Dogs
- Must have strong inter-personal skills and skill in written and oral communications
- Must be committed to the recruitment, hiring, mentoring and promotion of qualified individuals
- Must be able to work shifts, holidays, weekends, and extended hours.
- Never been convicted by a civilian court of a Category 1, 2, or 3 offenses, nor exceeded the accepted number of Category 4 offenses. Category 3 and 4 traffic offenses alone are not disqualifying. **NOTE:** Categories of offenses are described and listed in AFI 36-2002, *Regular Air Force and Special Category Accessions*, Uniform Guide List of Typical Offense
- Ability to speak distinctly

SPECIAL REQUIREMENTS:

Self-Executing Title 10 Orders for Federal Operational Missions: As a condition of employment, incumbent will be required to execute a voluntary consent statement which sets forth their consent to be recalled to Title 10 duty pursuant to 10 U.S.C. B 12301 (d) for federal operational missions.

Irregular Schedule & TDYs: Incumbent will be required to work shifts, holidays, weekends and extended hours

See page 2 for Preferred Qualifications and All Required Documents for Considerations

PREFERRED QUALIFICATIONS

- Knowledge is mandatory of: Weaponry, laws, directives, programs, policies, and procedures governing SF activities; installation security; weapon system and resource security; anti-terrorism; law enforcement and investigations; military working dog function; air base defense; armament and equipment; training; pass and registration; information security; and combat arms
- Experience in SF functions such as weaponry; controlling entry into and providing internal control within installations and restricted areas; response force tactics; air base defense concepts and procedures; terrorist threat response techniques; alarm monitor duties; control center duties; traffic control; patrolling; or accident investigation
- Demonstrated capability and proven experience in the following: Selected individual must be able to work independently with minimum supervision; Must be committed to recruitment, hiring, mentoring and promotion of qualified individuals within the unit and the wing; Enforces standards of conduct, discipline, and adherence to laws and directives; Verifiable ability to project and maintain a professional demeanor under stressful and adverse leadership, management and resources control conditions, with or without management oversight. Must have consistently demonstrated the courteous, fair, and firm administrative oversight of and for subordinates and correct performance shortfalls, as needed, Maintain high standards of integrity in all actions and maintain personal self-control on and off duty to maintain a positive military image of the unit

INSTRUCTIONS FOR APPLICANTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities	Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program	IAW ANGI 36-101 "Initial tours may not exceed 6 years..." AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD
Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required	Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status	An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. <u>Application Package will not be forwarded without statement</u>
ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...."	If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee	Any further questions regarding the AGR program may be answered in ANGI 36-101

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to the **Alaska National Guard, Human Resources Office, HRO, Building 49000 Room D-209, Post Office Box 5800, Joint Base Elmendorf Richardson, AK 99505-5800. Complete applications must be received in HRO-AGR office no later than 1600 or postmarked on or before the closing date.** US government postage paid envelopes or government facsimile machines (FAX) may NOT be used in submitting applications. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. **Applications received that are not signed will not be forwarded for consideration.** Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the **application package must include at least the NGB-34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness.** *Items 4-9 are requested by the Human Resource Office to determine qualifications.* If the requested documents are not submitted, a letter of explanation may be included.

- 1.NGB Form 34-1 (Application Form for Active Guard/Reserve (AGR) Position)
- 2.CURRENT Records Review RIP (available on vMPF (<http://www.afpc.randolph.af.mil/vs>))
- 3.CURRENT/PASSING Report of Individual Fitness (from Air Force Fitness Management Systems (AFFMS))
- 4.CURRENT AF Form 422 Notification of Air Force Member's Qualification Status (from clinic)
- 5.Cover Letter & Resume detailing past duties and experience
- 6.Statement confirming to meet all Initial Eligibility Requirements **(REQUIRED FOR CONSIDERATION)**
- 7.Last 3 Enlisted Performance Reports (if applicable)
- 8.Letters of Recommendation will be accepted
- 9.Signed Statement of Agreement to Retrain (if applicant does not possess AFSC)

****SUBMIT NO STAPLES/NO BINDINGS****

**** Applicants who do not possess advertised AFSC must sign a statement of agreement that they will retrain to the required AFSC upon accepting the position within 12 months. Signed statement must be submitted with application****

QUESTIONS:

The HRO Liaison- 176th Force Support Flight, MSgt Kelly Shewfelt, 907-551-7648 (DSN 317-551-7648)

To verify receipt of application, you may call 907-428-6452 (DSN 317-384-4452)

MAIL APPLICATIONS TO:

Alaska National Guard, Human Resources Office, HRO/AGR
Building 49000 Room D-209, Post Office Box 5800
Joint Base Elmendorf Richardson, AK 99505-5800

REMARKS

Federal law prohibits the use of government postage for submission of applications.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.